

**MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY**

DATE: February 3, 2020

KIND OF MEETING: Special Meeting

PLACE: Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

BOARD MEMBERS PRESENT: Supervisor Dan Krupke
Councilman Kern Yerdon
Councilman Allen Goodsell
Councilwoman Sue Haynes (absent)
Councilwoman Donna Gilson

OTHERS IN ATTENDANCE: Town Clerk, Millie Newcomb
Legislator Ed Gilson

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with Supervisor Krupke leading in the Pledge of Allegiance.

HALDANE LEASE: The Board was presented with a tentative lease agreement between the Town of Richland and the Village of Pulaski. Councilman Yerdon has taken the old lease and worked it into something that The Board thinks the Village of Pulaski would agree to. Wording and responsibilities were the main things that had to be worked on. Discussion on the responsibility of all teams that use the Haldane Complex are responsible for such as insurance in case of accidents. Supervisor Krupke is not sure of the Value of the Complex itself. He will try to find out and inform the Board at the next meeting. The Village of Pulaski will provide the water and sewer to the building. *With no more discussion, a motion to send the Newly revised Lease over to the Village of Pulaski Board for review was made by Councilman Goodsell and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of "AYE".*

BUDGET TRANSFERS: The Board went over the Budget Transfers line by line with explanations by Supervisor Krupke. The total transfers for all funds totaled \$148,702.50. The broken down 2019 Year End Budget Transfers will be attached to these minutes.

A motion to approve the Budget Transfers for 2019 was made by Councilwoman Gilson and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".

Reserve Account Transfers are next. Supervisor Krupke went over all the transfers of each fund and what they were for. ***After a brief discussion, a motion was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE". A motion to approve the 2019 Year End Reserve Account Transfers was made by Councilman Yerdon and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of "AYE". These transfers will be attached to these minutes.***

JUSTICE AUDIT: New York State requires an Audit of the Justices every year. The audit is usually performed internally by Robert North but, that was met with some resistance in the past so this year Supervisor Krupke would like to have Bonadio do the audit. The cost is \$2000. ***A motion to have Bonadio perform the audit was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".***

VEHICLE FUEL AND USE POLICY: The Vehicle Fuel and Use Policy is next. The Board read through the policy and after a brief discussion, ***a motion to accept the Use Policy was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".***

NEXT TOWN BOARD MEETING: Due to scheduling issues, the next Town Board Meeting will be held on March 17, 2020 at 6:00 pm

MEETING ADJOURNED: With nothing else to bring before the Board, ***a motion to adjourn was made by Councilwoman Gilson and seconded by Councilman Yerdon. All were in favor with a vote of "AYE". 7:58pm***

Respectfully submitted by

Millie Newcomb

Town Clerk

2019 Year End Budget Transfers

	<u>DEBIT</u>		<u>CREDIT</u>
<u>A FUND</u>			
FROM:		TO:	
A1990.4 Contigent Account	41975.00	A1010.42 Town Board Legal Fees	1300.00
		A1110.1 Municipal Court Payroll	5600.00
		A1110.4 Municipal Court Other	12000.00
		A1110.42 Municipal Court Legal	175.00
		A1330.4 Tax Collection Other	1400.00
		A5132.4 Garage Other	14400.00
		A7140.4 Haldane Other	7100.00
A1010.4 Town Board Other	1900.00	A1010.42 Town Board Legal Fees	1900.00
A1110.44 Municipal Court Rent	1400.00	A1110.4 Municipal Court Other	1400.00
A1220.42 Supervisor Legal	162.50	A1355.42 Assessment Legal	162.50
A1340.1 Budget Payroll	2700.00	A1220.1 Supervisor Payroll	2700.00
A1410.4 Town Clerk Other	25.00	A1410.42 Town Clerk Legal	25.00
A1620.4 Buildings Other	1000.00	A1620.41 Buildings Utilities	1000.00
A1910.4 Unallocated Insurance	2600.00	A1950.4 Tax & Assessments	2600.00
A5010.4 Highway Other	2000.00	A5132.4 Garage Other	6400.00
A5132.41 Garage Utilities	4400.00		
A7140.49 SK8 Park Other	100.00	A7140.48 SK8 Park Utilities	100.00
A9010.8 State Retirement	6600.00	A9030.8 Social Security	5400.00
		A9050.8 Unemployment Insurance	1200.00
A9060.81 Retiree Insurance	3600.00	A9060.8 Employee Insurance	1800.00
		A9060.82 B Lewis Insurance	1800.00

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FROM:		TO:	
<u>B FUND</u>			
B1990.4 Contingent	4400.00	B7310.1 Youth Program Payroll	1100.00
		B9060.8 Employee Medical Ins	3300.00
B8020.42	200.00	B8020.4	200.00
B8010.4 Planning Other	900.00	B8010.2 Planning Equipment	900.00
B9010.8 Employee Retirement	300.00	B9030.8 Employee Social Security	300.00
<u>DA FUND</u>			
DA5142.43 Snow Removal Fuel	36450.00	DA5140.1 Brush & Weeds Payroll	6150.00
		DA5142.1 Snow Removal Payroll	8450.00
		DA5142.4 Snow Removal Other	6950.00
		DA9060.8 Employee Medical Ins	14900.00
DA9010.8 Employee Retirement	300.00	DA9030.8 Employee Social Security	300.00
<u>DB FUND</u>			
DB5110.1 General Repairs Payroll	13500.00	DB9060.8 Employee Medical Ins	13500.00
DB5142.4 Snow Removal Other	1800.00	DB5110.4 General Repairs Other	1800.00
<u>SW1 FUND</u>			
SW1-1950.4 Tax & Assessment	500.00	SW1-1910.4 Unallocated Ins	500.00
SW1-8310.4 Administration Other	1200.00	SW1-8310.1 Administration Payroll	1200.00
		SW1-8310.42 Administration Legal	100.00
SW1-1990.4 Contingent	4130.00	SW1-8320.1 Source of Supply Payroll	2095.00
SW1-9030.8 Employee Social Security	265.00	SW1-9010.8 Employee Retirement	1100.00
		SW1-9060.8 Employee Medical Ins	1200.00

FROM:		TO:	
SW2 FUND			
SW2-1950.4 Tax & Assessment	400.00	SW2-1910.4 Unallocated Insurance	400.00
SW2-8310.4 Administration Other	1120.00	SW2-8310.1 Administration Payroll	1050.00
		SW2-8310.42 Administration Legal	70.00
SW2-1990.4 Contingent Account	2550.00	SW2-8320.1 Source of Supply Payroll	1750.00
		SW2-9010.8 Employee Retirement	800.00
SW2-9050.8 Employee Unemployment	5.00	SW2-9055.8 Employee DBL	5.00
SW3 FUND			
SW3-1950.4 Tax & Assessment	75.00	SW3-1910.4 Unallocated Insurance	75.00
SW3-8310.4 Administration Other	470.00	SW3-8310.1 Administration Payroll	400.00
		SW3-8310.42 Administration Legal	70.00
SW3-8320.2 Source Supply Equipment	2500.00	SW3-8320.41 Source of Supply Utilities	6300.00
SW3-8320.4 Source Supply Other	3800.00		
SW3-9060.8 Employee Medical Ins	200.00	SW3-9010.8 Employee Retirement	200.00
SW5 FUND			
SW5-1950.4 Tax & Assessment	100.00	SW5-1910.4 Unallocated Insurance	100.00
SW5-8310.4 Administration Other	290.00	SW5-8310.1 Administration Payroll	270.00
		SW5-8310.42 Administration Legal	20.00
SW5-8320.4 Source Supply Other	280.00	SW5-8320.1 Payroll	280.00
SW5-9060.8 Contingent	780.00	SW5-9030.8 Employee Social Security	735.00
		SW5-9050.8 Employee Unemployment	40.00
		SW5-9055.8 Employee DBL	5.00
SW5-8320.4 Source Supply Other	1255.00	SW5-9010.8 Employee Retirement	1465.00
SW5-8330.4 Purification Other	210.00		
SW5-8320.2 Source Supply Equipment	2000.00	SW5-9060.8 Employee Medical Ins	2160.00
SW5-8320.43 Source Supply Fuel	110.00		
SW5-8330.4 Purification Other	50.00		

2019 Year End Reserve Account Transfers

A FUND			
FROM:	AMOUNT	TO:	EXPLANATION
<u>DB</u>		<u>CR</u>	
A912	\$2,285.76	A878	YTD interest
A1355.4R Assessment Revaluation	\$20,000.00	A235 Assessment Reserve	New Assessment Revaluation
<u>DB</u>		<u>CR</u>	
A235	\$20,000.00	A201	
A912	\$20,000.00	A882	
A7140.4R Haldane Repairs Reserve	\$20,000.00	A233 Haldane Reserve	\$ not spent
<u>DB</u>		<u>CR</u>	
A233	\$20,000.00	A201	
A912	\$20,000.00	A882	
DA FUND			
<u>DB</u>		<u>CR</u>	
DA912	\$959.65	DA878	YTD interest
DA2665R Sale of Equipment	\$27,500.00	DA231 Capital Reserve	Sale of Equipment
<u>DB</u>		<u>CR</u>	
DA231	\$27,500.00	DA201	
DA912	\$27,500.00	DA878	
DA231 Capital Reserve	\$36,275.00	DA5130.2R Machinery Reserve	\$ over spent
<u>DB</u>		<u>CR</u>	
DA201	\$36,275.00	DA231	
DA878	\$36,275.00	DA912	
DB FUND			
<u>DB</u>		<u>CR</u>	
DB912	\$62.70	DB878	YTD interest
SW1 FUND			
<u>DB</u>		<u>CR</u>	
SW1-912	\$1,483.98	SW1-878	YTD interest
SW2 FUND			
SW2-912	\$693.05	SW2-878	YTD interest
SW3 FUND			
SW3-912	\$317.10	SW3-878	YTD interest
SW5 FUND			
SW5-912	\$15.16	SW5-878	YTD interest