

**MINUTES OF THE JOINT ZONING/PLANNING BOARD MEETING
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY 13142**

DATE: Monday, February 20, 2024

PLACE: H Douglas Barclay Courthouse

PLANNING BOARD MEMBERS PRESENT: Joe McGrath, David Scott, Jon Goodsell, Tom King, and alternate Robert Jeffery.

ZONING BOARD MEMBERS PRESENT: Marshall Minot, Jamie Foster, Swiatoslav Kaczmar, and Timothy Crouch

OTHERS IN ATTENDANCE: John Howland, Julie Peterson, Larry Atkinson, Yvette Scott, Karen Ashby, and Jeff Edick

CALL TO ORDER: The meeting was called to order at 6:32 p.m. with Chairman McGrath leading in the Pledge of Allegiance.

Tom King nominated Joe McGrath for Chairman of the Planning Board, Jon Goodsell seconded that nomination. There were no other nominations. ***A motion was made by Tom King and seconded by Jon Goodsell to appoint Joe McGrath as the Planning Board Chairman for 2024. All members were in favor with a vote of YES.***

Jamie Foster nominated Marshall Minot for Chairman of the Zoning Board, the motion was seconded by Swaitoslav Kaczmar. There were no other nominations. ***A motion was made by Jamie Foster and seconded by Swiatoslav Kaczmar to appoint Marshall Minot as Zoning Board Chairman for 2024. All members were in favor with a vote of YES.*** Appointments for Planning Board members Brian Leary and Alternate Robert Jeffery were up in December. ***A motion was made by Dave Scott and seconded by Tom King to affirm Brian Leary as a Planning Board member and Robert Jeffery as an Alternate. All members were in favor with a vote of YES.*** Appointment for Zoning Board member Swiatoslav Kaczmar was up in December and Zoning Board member Richard Telian has resigned. ***A motion was made by Marshall Minot and seconded by Tim Crouch to affirm Swiatoslav Kaczmar as a Zoning Board member. All members were in favor with a vote of YES. A motion was made by Marshall Minot and seconded by Swiatoslav Kaczmar to affirm Tim***

Crouch as a regular Zoning Board member. All members were in favor with a vote of YES.

Planning Board:

Sub-division waiver for application 24-0, James Becker, has been withdrawn.

Special Permit & Site Plan:

Application 23-02 and 23-03. Woody's Tackle Inc. 7394 St Rt 3. Special Permit and Site Plan for a fish cleaning station.

The SEQR was reviewed by the board and was completed by Tom King. The board discussed the project. A motion was made by Scott and seconded by King to declare it a negative declaration and authorize the Chairman to sign. In a roll call vote, members voted as follows: King, yes; Scott, yes; Goodsell, yes; Jeffery, yes; McGrath, yes. A motion was made by Scott and seconded by Jeffery to deem the application complete, send it to the County, and to schedule a public hearing for Monday, March 18, 2024. In a roll call vote, members voted as follows: King, yes; Scott, yes; Goodsell, yes; Jeffery, yes; McGrath, yes.

Town Board member, Larry Atkinson, informed the board that he gave Mr. Crouch some copies of examples of what other Towns have done regarding campgrounds. The campground moratorium will be expiring soon. The Town Board is looking to the Planning and Zoning Boards for their input and recommendations on how to proceed in the future in a manner that is pleasing to the public eye, attractive and that brings in the clientele that we are looking for in the community. In Oswego County 5 or more campers are considered a campground, in towns that don't have zoning. Our Town zoning, 1 camper is a campsite, 2 or more is a campground, and campsites are only allowed in an RR zone. There was a great deal of discussion regarding this topic. Some thoughts or suggestions were: there must be a principal dwelling on a property if they have a camper there, they can't just have a camper on a vacant parcel; must have 10 campsites with a minimum of 20 acres, if over 10 campsites, DEC gets involved, they have to obtain approval from the County and follow regulations set by the County Health Department; 250' from the road; screening; issuing a permit for people that own property and would like to put a camper on it, have the permit be for a certain number of days, could cause problems with enforcement. Chairman McGrath asked all board members to review the Comprehensive Plan that is on the Town website and do some research so the boards can make some recommendations to the Town board regarding campgrounds.

A motion was made by Jeffery and seconded by King to approve the December 18, 2023 Planning Board minutes. All members were in favor with a vote of YES.

A motion was made by Kaczmar and seconded by Crouch to approve the December 19, 2023 Zoning Board minutes. All members were in favor with a vote of YES.

The meeting was adjourned at 8:20 p.m.

Respectfully submitted by,
Julie Peterson