

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY

DATE: Tuesday, July 2, 2024

KIND OF MEETING: Special Town Board Meeting

PLACE: Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

BOARD MEMBERS PRESENT: Supervisor Robert North
Councilman Larry Atkinson
Councilwoman Sue Haynes
Councilwoman Donna Gilson

OTHERS IN ATTENDANCE: Town Clerk, Millie Newcomb and Deputy Town Clerk, Julie Peterson

CALL TO ORDER: The meeting was called to order at 1:05 p.m. with Supervisor North leading the Pledge of Allegiance.

BID OPENING FOR RICHLAND POND: *A motion was made by Atkinson and seconded by Haynes to open the bid from Edge Civil Corporation. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.* A bid received from Edge Civil Corporation is in the amount of \$219,320. *A motion was made by Atkinson and seconded by Haynes to reject the bid from Edge Civil Corporation. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.* The bid that was received for this small pond portion of the Richland Hamlet Park and Pond Project would consume the majority of the grant funds that were received. Julie is going to speak to the grant writer, Kristy Lamanche, to see what can be done to downscale the pond project to better fit the budget for the total project. Councilman Atkinson suggested using pressure treated lumber instead of concrete to avoid heaving and cracking. While we are trying to figure out our options for the pond, Alycia Smith and Julie Peterson are reaching out to different playground companies to discuss equipment, design, and prices.

BID AWARD FOR THE SALT STORAGE SHED: Councilman Atkinson presented the bid amounts from the two companies that bids were received. Eagle Associates' bid was for \$165,205 and the bid from Hybrid Building Solutions was for \$154,294. Highway Superintendent, Kevin Balcom and Councilman Atkinson reviewed the bids together and compared them.

Superintendent Balcom's recommendation is to go with the bid from Hybrid as the wall is higher and they are the lowest bidder. ***A motion was made by Councilman Gilson and seconded by Supervisor North to accept the bid from Hybrid Building Solutions in the amount of \$154,294. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.***

ARPA FUNDS DISCUSSION: Councilwoman Gilson spoke with Councilman Pappa regarding what has been done and what still needs to be done of the 6 items that the ARPA funds were earmarked for. The generator is done and paid for, the relocation of the 480 Volt 3-phase power supply at the Richland Wellsite is not going to be completed, the Wellfield entry pole is in the process of being completed. The inspection and geolocating of the 14-inch water main, former Water Supervisor Novak completed on his own without thinking about the ARPA contract. The allocation for that was \$20,000-25,000, however, the actual cost was not that much, Tammie is looking into what the actual cost was. It was paid for by the Town and it was not submitted to the County, it can still be submitted for reimbursement. So, that part is still up in the air if ARPA funds will be used. Total estimated amount that will be left after those items is \$187,200 after Donna spoke with Dave Turner. They also discussed the cost of replacing the towers. The Town must decide how they would like to use the remaining ARPA funds and put it in writing to the County by the end of 2024 and the funds must be spent by 2026 or we will lose it. After speaking with Eric Pappa and Dustin, Councilman Atkinson feels that it would be best to proceed with the glass tank as opposed to repairing the steel tanks that would need repair again in 5 years. Aquastore has a short turnaround time, things would be contingent on grant funding. A glass tank will cost \$500,000 to a million. The cost for a 750,000-gallon tank is approximately \$200,000, the base is what costs the most. One more piece of the ARPA funding that needs to be discussed is that the Town set aside \$30,932 for Broadband. Councilwoman Gilson suggested offering the County \$15,000 for Broadband and then deciding how they would like to allocate the remaining amount. In trying to make decisions regarding the ARPA funds, the board had some questions that they would like to ask the grant writer, Kristy Lamanche. Kristy joined the meeting via phone. The board was wondering if they were to pursue the CFA grant for 2 glass water towers, which would total close to a million dollars, do they need a dig ready plan or can the funding be applied for based on our intentions and move forward with the planning. She will look and see if the CFA grant can be used for the water tower. Typically, an inspection report would be needed, a feasibility study, cost analysis of this type of tower vs. something else. She will inquire if we can use the WQIP for this as it's not a water quality improvement. The inspection report states that the current tower has rust inside the tank above the water level. She will look into finding a funding source. We are running out of time to apply for the CFA Grant. She will see if the WQIP can be used for this or see if the DEC has some other funding suggestions before the July 31st deadline. The pond project was also discussed, she will review things and see what we can do to downscale it to reduce the cost and allocate more funds to the playground. Eliminating the pond portion is not an option. The call with Kristy Lamance ended and discussion resumed

about the water towers. Councilwoman Gilson spoke with Councilman Pappa and her understanding is that with grant money, the Town would be responsible for close to a million dollars. The Town has 2 estimates to repair the tanks. We do not have any hard estimates to replace the tanks at this time. Kristy will need proof of the repair costs vs. the replacement costs and copies of the inspection reports. ***A motion was made by Councilman Atkinson and seconded by Councilwoman Haynes to offer the County \$15,000 of the ARPA funds for broadband. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.*** This will leave \$15, 972.88 left that was allocated in ARPA for broadband. The board agreed to let that sit there until a later date to see what department needs it most. After discussing, the board decided to repair the Bishop Rd. tank as that is a priority. Possibly look at using grant funding to replace the Fernwood tank at a later date with a glass tank. The cost of putting a glass tank on Bishop Rd. will be more as the pedestal needs to be higher. ***A motion was made by Councilman Atkinson and seconded by Councilwoman Haynes to repair the Bishop Rd. tank with ARPA money. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.*** Bob will write a letter to Dave Turner with the board's plan for the remaining ARPA funds.

Supervisor North addressed the board about Administrative Hearings. He feels that if we do 2 things, the number of hearings that are held would decrease. The property owner would receive the violation letter that informs them that they are in violation and that things need to be cleaned up. If after 14 days they are still in violation they will be assessed a \$500 fine, if it is taken care of, no fee will be assessed. The 45 days' notice will be eliminated. ***A motion was made by Councilwoman Haynes and seconded by Councilwoman Gilson if there is no progress made within 14 days after receiving a violation to assess a \$500 fine. In a roll call vote, members voted as follows: Haynes, Aye; Gilson, Aye; Atkinson, Aye; North, Aye.***

A motion was made by Councilwoman Haynes and seconded by Councilman Atkinson to adjourn the meeting at 2:28 p.m. All members were in favor with a vote of "AYE."

MEETING ADJOURNED:

Respectfully submitted by
Julie Peterson
Deputy Town Clerk

